

Presentation Guide

Instructions for Oral Presentation

Equipments

- One screen.
 - An Overhead Projector.
 - A Data Projector. High resolution over 1024×768 is NOT available.
- A laptop PC with PowerPoint 2003 English version.
 - However, we recommend to use your own laptop PC.
- No white or black board.

Time Allocation

- Keynote talk: 50 min. (presentation: 40 min. + discussion: 10 min.)
 - No bell will be used.
- Invited talk: 40 min. (presentation: 35 min. + discussion: 5 min.)
 - No bell will be used.
- Contributed talk: 20 min. (presentation: 15 min. + discussion: 5 min.)
 - A bell will ring at 12 min. (one bell) and 15 min. (two bells).

Notice

- Your talk will be recorded and photos will be taken.
 - In case you decline, please tell it to the reception desk or our staff.

Instructions for Poster Presentation

- Posters are assigned consecutive numbers from 1 to 59. Please consult the program.
- The scheduled time for the poster sessions:
 - SessionA: Aug. 27th, 17:40 - 19:40 (paper numbers from 1 to 30)
 - SessionB: Aug. 29th, 17:40 - 19:40 (paper numbers from 31 to 59)
- Place: Room CR3.
- Panel size: H1700 mm \times W950 mm (H66.9 in \times W37.4 in).
- Put on the poster to the allocated panel.
Refer to the number on the program before.
- You can set up your poster from the following time:
 - Aug. 27th, 12:00 ~
- You should remove your poster till the following time:
 - Aug. 30th, ~ 12:00

Otherwise, your poster will be removed.